

**FLORIDA ASSOCIATION OF BENTHOLOGISTS
SEMIANNUAL EXECUTIVE COMMITTEE MEETING
GAINESVILLE, FLORIDA
18 APRIL 1991**

Meeting called to order at 7:55 PM by Chairman Dave Evans. Other committee members present included Bob Butler, Mike Crikis, Dave Evans, Jim Hulbert, Bill Mason and Mike Milligan.

Copies of the current FAB financial summary were handed out by Dave. There was general discussion of expenses associated with the Florida Benthological Newsletter (FBN) mailing. Volunteer's copying expenses were generally considered "anonymous contributions", but postage not necessarily so. With about 70 copies per mailing at \$0.05 per page, a total cost of \$160.00 would be incurred. Bill made a motion that FAB assumes the costs of copying 1991 FBN's as well as Environmental Requirements Committee (ERC) annual costs; a total of \$215.00. Jim seconded the motion, which passed unanimously.

Bill suggested that we consider incorporating for postage savings, among other possible benefits. There were general concerns over the labor intensive nature of bulk mailings. Also, there was the matter of obtaining insurance for FAB. Jim would check with an attorney concerning insurance needs at our workshops. Incorporation would protect individual members from lawsuits.

Dave informed the committee that our treasurer, Kathleen Dollar, although unofficial, would be stepping down. Although technically the secretary assumes the treasurers interim duties, Dave informed us that he would do so instead. Having no nominating committee, the executive committee must amend the by-laws to create one. An amendment to create the committee must be voted on by the general membership. Mike M. made a motion to appoint a nominating committee. Mike C. seconded; passed unanimously. Appointed are Mike C., Jim and Stephanie McCarty. They would serve a two year term, during which time names of potential

elected officers would be generated. In addition to treasurer, Dave mentioned that we also needed a president-elect, and Mike M. needed to appoint a replacement for Paul Carlson, the consultant's representative to the executive committee. Bill voiced concerns over the treasurers duties and how we could alleviate them. In particular, a maximum check amount below which approval of only the chairman or president, and not both, would be needed. In the event of their absence, the secretary could assume the duty. This matter would be brought up during the general meeting. Another concern was voiced by Dave: should we become a non-profit organization to, among other reasons, have checks (e.g., membership and workshop registration) made out to FAB, and not the treasurer. Any and all incorporation and non-profit status information gathered by members should be sent to the secretary.

Bill made a motion to have meeting minutes sent to all executive committee members. Mike C. seconded; passed unanimously.

There was general discussion concerning the number of FBN's mailed per year. Mike M. suggested that an upcoming FBN carry a questionnaire soliciting members research interests, current projects, etc. Dave says that he could have a membership list with addresses in the next FBN, but would need help with a questionnaire. Mike M. would assist in the matter.

There was discussion concerning advertising in the FBN to aid in defraying printing and mailing costs. Bill made a motion that Mike C. pursue the matter. Jim seconded; passed unanimously.

Bill gave an ERC update, and announced changes among the member providers. His son was writing a computer program for ERC data compilation free of charge. Bill needed assistance with mailing about 100 copies of ERC's Data Coding Instructions. Jim would aid in the process.

Dave suggested that we create an Award of Excellence committee, possibly

including the past president and three others. The matter was tabled for the time being.

A general discussion was also made concerning upcoming workshop sites. Among sites mentioned for the next meeting (17-18 October 1991): Pigeon Key, Harbor Branch and Archbold. The spring workshop was scheduled for 16-17 April 1992 in Gainesville.

Meeting adjourned at 10:30 PM.

Respectively Submitted,

Robert S. Butler, Secretary

**FLORIDA ASSOCIATION OF BENTHOLOGISTS
SEMIANNUAL BUSINESS MEETING
GAINESVILLE, FLORIDA
19 APRIL 1991**

Meeting called to order at 1:45 PM by Mike. M.

Dave read changes in articles 7 and 9 of the by-laws (handout). The threshold amount of \$150.00 over which signatures of both the chairman and president would be required was questioned by Sid Dunkle. Dave explained that from his experience the amount was appropriate for many general expenditures. Bill made the motion that was seconded by Mike M.; passed unanimously. A slight

wording change of Article 9 was made in a motion by Bill and seconded by Mike C.; passed unanimously.

Bill officially nominated Jim, Stephanie McCarty and Mike C. for the nominating committee. Mike M. seconded; passed unanimously.

When Mike M. solicited any new business, there were no comments.

Bill gave an ERC update where he outlined the basic database setup, changes on the committee (handout) and basic uses of the information to be generated. He also solicited contributors for certain phylogenetic group vacancies on the committee. DER was contributing \$6,600.00 towards the ERC handbook. In addition, an anonymous contribution of \$1,500.00 was made.

Dave gave the treasurers report for Kathleen by handing out the annual financial summary. As of the present meeting, FAB had a balance of \$1,923.95 in the treasury. Bill made a motion to approve the report. Mike C. seconded; passed unanimously.

Dave also gave an editorial committee update. Although the committee has attempted to produce quarterly FBN's, generally three are mailed each year. To reduce expenses, there was general discussion about semiannual mailings in the future. As always, Dave petitioned for more volunteer time on the FBN. About 200 copies of the last FBN were sent. Stephanie suggested determining active from nonactive members as a way of reducing the number of copies sent per mailing. With these statements, Dave made a plug for active membership, as there were only about 40 paid members at last count. Sid suggested bulk mailing to reduce costs (reiterating a board meeting suggestion). Water and Air Research, Inc. has found, Dave stated, that it was cheaper to not go through the long procedure required by bulk mailing. He also hinted that maybe FAB should solicit back dues in a brief FBN note. Dave wanted to list active members only for membership.

There was a general discussion concerning the site of the next workshop (17-18 October 1991). As a priority site, Mike M. proposed checking on the availability of Pigeon Key, where accommodations can be made for \$10.00 per night. There were some minor concerns with the site, primarily the "primitive" (or "rustic") conditions afforded at the site. As alternates, Harbor Branch and Archbold were short listed.

Meeting adjourned at 2:20 PM.

Respectively Submitted,

Robert S. Butler, Secretary