

FLORIDA ASSOCIATION OF BENTHOLOGISTS
EXECUTIVE COMMITTEE MEETING

Subject: Minutes of Meeting

Place: Cabot Lodge, Gainesville, Florida

Date: August 21, 1995, Begin 1:00 PM

Purpose: To discuss and vote on matters related to filling unoccupied positions on the Executive Committee (EC), operational committees, nomination of officers, future meetings, and other matters.

Members Present: David L. Evans (Past-President) presided as EC Chair. In attendance were: James Hulbert (President), Doug Strom (State Rep.), Phyllis Guthrie (Treas.), Bill Mason (Fed. Rep.), Mike Milligan (Consult. Rep.), and Gary Warren (State Rep.).

General items before the EC were discussed with the following results.

Item 1. Executive Committee Chair. Due to personal reasons, David Evans, Chair EC, regrettably resigned.

Action: Phyllis Guthrie nominated Doug Strom, Florida Department of Environmental Protection, Port St. Lucie, Florida, as Chair, EC. Acceptance was unanimous.

Item 2. David Evans (as per Item 1.) resigned as Editor, FAB Newsletter.

Action: Jim Hulbert nominated Rob Mattson, Suwannee River Water Management District, Live Oak, Florida, as new Editor, FAB Newsletter. Acceptance was unanimous.

Item 3. Phyllis Guthrie, Treasurer, (elected Office-no time limit) announced her departure effective January 1996.

Action: Nominations for Treasurer will be sought by Mike Crikis, Nominations Committee Chair, Reedy Creek Improvement District, Lake Buena Vista, Florida.

Item 4. Changes to the EC

o Departures and Vacancies:

Action: Bill Mason - Retired Federal Member was appointed as "At Large Member." A new Fed. Rep will be sought).

Action: Mike Milligan - Appointed as "Consultant Member" to fill vacancy.

Action: Doug Strom - Appointed as "State Rep." to replace Doug Farrell (deceased).

Item 5. Chairs of vacant FAB Committees need to be appointed (appointments by the Chair, EC).

Actions:

Literature Review Committee - Appointed: Gary L. Warren, Florida Game & Fresh Water Fish Commission, Okeechobee, Florida (Gary is Past-President FAB, 1988-1989).

Environmental Requirements Committee - Currently inactive. An ERC Chair (3-yr term) will be sought and to commence on January 1, 1996.

Award of Excellence Committee - Departing Past-President David L. Evans (1992-1993) has not received an honorary wall plaque for his term. As only Past-Presidents serve as members, Michael Milligan (Chair) and Gary Warren form the Committee. They will obtain awards as appropriate.

By-Laws Committee - This committee has been inactive. A Chair and other members will be appointed by the EC.

Item 5. Other Administrative Matters

- o Dues. Phyllis Guthrie reminded the EC about 1995 dues. She wanted dues made part of registration for the December Annual Meeting (\$15 of the total \$30 registration fee).

Action: After discussion, the motion passed unanimously. Dues will be collected at the Annual Meeting and a call for payment of dues will be issued in the next Newsletter.

- o Membership Growth and Communication. Bill Mason made a motion that the membership be provided at minimum; (1) current membership list (names and addresses) and (2) By-Laws.

Action: Passed unanimously. The EC will proceed to make these available at the Annual Meeting.

Item 6. The Fall 1995 Workshop

FAB workshops on taxonomy have been a hallmark of the Association and have received endorsement and support by government agencies, industry, and private institutions. However, as attendance is usually restricted (20-30 individuals) and may require special equipment, workshops are not replacements for the regular Annual Meetings.

Action: Mike Milligan will head a distinguished group of experts to provide a workshop on "Taxonomy of Oligochaetes"

on October 18-20 at the Florida Keys Marine Laboratory, Long Key, Florida. Registration will be \$30-35/person. Attendees will be issued "Certificates." The Lime Tree Bay Resort (adjacent to the laboratory) has provided relatively inexpensive group rate lodging in the past (\$55-75/night). Mike will get announcements out immediately and in the Newsletter.

Item 7. The 1995 Annual Meeting

Normally FAB Annual Meetings have been held in the spring (April-May). Such was not the case in 1995. The Annual Meeting was postponed until fall/winter. Bill Mason made a motion to have the meeting in Gainesville sometime in winter and before the holiday break. The motion was passed unanimously.

Action: Jim Hulbert will develop an agenda for the Annual Meeting for early December (time and place to be announced in the next Newsletter). Major sessions will include; Lake Benthology, Biomonitoring/ Bioassessment, Methodology, Taxonomy and Ecology of Species, Benthic Communities, and Information Transfer and Management. The annual business meeting will be held. We look forward to a good slate of platform presentations.

Item 8. The FAB Newsletter.

The Newsletter needs immediate attention.

Action: Rob Mattson, Newsletter Editor, will be assisted by Gary Warren to prepare the next Newsletter. EC members were urged to get submissions to Rob or Gary immediately (preferably on DOS/WP5.2 or Mac-Sys disks).

The EC meeting adjourned at 4 PM.

Respectfully Submitted,



W. T. Mason (designated Secretary)

Draft 08/23/95

Rev. 08/28/95 (Approved by D. Strom, EC Chair, this date)

MINUTES
OF THE
FLORIDA ASSOCIATION OF BENTHOLOGISTS
EXECUTIVE COMMITTEE MEETING
CONDUCTED 7 DECEMBER 1995

Location: Cabot Lodge, Gainesville Florida

Members Present:

Mike Crikis (Industry Representative)
David Evans (Immediate Past President)
Phyllis Guthrie (Treasurer)
Darrie Hohlt, alternate for Gary Warren (Newsletter Assistant Editor)
Jim Hulbert (President)
Bill Mason (Member at Large)
Rob Mattson (Newsletter Editor)
Mike Milligan (Consultant Representative)
Manny Pescador (University Representative)
Doug Strom (State Representative and Executive Committee Chair)

Doug called the meeting to order at 1805h

Reading and Approval of Previous Minutes

Doug made the motion that minutes of the previous meeting be approved as published in the latest Newsletter dated September 1995. The motion passed unanimously.

Reports of Officers and Standing Committees

Nominations for Committees. Mike, Nominations Committee Chair, announced nominees as follows:

President - Mike Crikis
President Elect - Albert ("Ford") Walton
Secretary - Peggy Morgan, Bob Rutter
Treasurer - Bill Bartodziej, Dave Karlen

Bill offered to prepare a ballot, including space for write-ins, for distribution to the membership at tomorrow's business meeting.

Doug asked if anyone wanted to assume the Nominations Committee Chair. After some discussion, Phyllis volunteered and was so appointed by Jim, pending approval of the membership.

Editor's Report. Rob told the group that following the latest Newsletter, Jim Culter of Mote Marine suggested that FAB make the Newsletter and any other information available via worldwide web. Jim thinks he can get approval from Mote at no cost to us. Rob made the motion to pursue the possibility, and it passed unanimously.

Rob said that he hopes to get the next Newsletter out in late January or early February, and requested input via phone, fax or *Microsoft Works*. More discussion ensued related to establishing a web "Home-page site." Doug suggested incorporating a "Key words" feature, and Bill said he would talk with Ron Hellenthal for information on how the North American Benthological Society (NABS) handles it. Bill moved that the FAB Executive Committee be responsible for approving whatever goes on web. This passed unanimously.

Jim Hulbert suggested that some names could probably be dropped from the Newsletter distribution list, perhaps those who had not paid dues since 1994. David urged caution in a mass deletion, and Rob said that some copies are complimentary, to NABS for example. During lengthy discussion it became evident that no one individual was responsible for the currency, relevancy or accuracy of the list, which prompted Bill to move that the Association adopt a By-law to appoint a new Membership Committee to handle this. Approval was unanimous.

Further discussion ultimately formulated three initial functions of the new Membership Committee: Develop rules for managing the membership list, manage the list, and recruit new members. Phyllis moved these functions become official, and approval was unanimous. Mike subsequently moved that the committee be a Standing Committee; this motion also passed unanimously.

Treasurer's Report. Phyllis gave a brief statement about 1995 finances up until present, then suggested that the Society might want to switch to a bank that has offices throughout the state. She will work with next year's Treasurer to accomplish this. She will provide a complete financial report to the EC and the 1996 incoming Treasurer.

Reports of Special Committees

There were no reports from Special Committees.

Unfinished Business from Previous Meetings

Bylaws Revision Committee. Doug asked if anyone would like to volunteer to chair this committee. Bill provisionally volunteered, saying he would withdraw if someone else were to volunteer at tomorrow's Business Meeting. He was so appointed by Jim pending tomorrow's meeting. Bill then moved that this committee be a Standing Committee. The motion was passed unanimously.

New Business

National Institute for the Environment (NIE). Bill provided a brief description of the NIE, an independent, nonregulatory national committee organized to improve the scientific basis for making environmental decisions. NIE has asked for (no obligation) endorsements. Bill thought it might be a good way to promote FAB and might even mean future funding for some of our programs. But he and others also spoke of the flip-side, namely politics and corporate agendas. Bill will distribute informational material that will aid the membership in deciding whether or not to endorse NIE.

FAB Brochure and Logo. Bill briefly discussed and then made the motion that FAB's Membership Committee prepare an informational and promotional trifold brochure. This idea passed unanimously. Rob said that it could probably be done on "PageMaster", and could be included with the Newsletter. This dialog spurred Manny on to move that FAB come up with an official (pending approval of the Executive Committee) logo. At present the closest thing we have to a logo is our letterhead. This motion also passed unanimously. Rob said he knew someone at the SRWMD with the necessary expertise. He will get an estimate for the contract work, and provide information to the Membership Committee.

Future Workshops and Meetings. The Committee discussed at length the success and expenses of past events, and possible sites and agendas for those upcoming. The farther ahead we plan, the better. The next get-together will be a workshop in Live Oak in April. Rob volunteered to be Local Arrangements Chairman, and Doug and Mike agreed to be Program co-chairs. Possible topics include Hemiptera taxonomy, rearing procedures for Chironomidae and Coleoptera, and basic adult taxonomy for the major larval-aquatic/adult-terrestrial groups. Bill asked that FAB consider a more northerly location for the next annual meeting because it may promote attendance from neighboring states.

Next Executive Committee Meeting. It is anticipated that the next EC meeting will be orchestrated by Doug and may be done by teleconference the first two weeks in January, so that it can be summarized in the next Newsletter. The October workshop may also be discussed at that time.

The meeting adjourned at 2120h

Respectfully submitted,



Robert P. Rutter (designated Secretary)
13 December 1995

Copies to: Mike Crikis, Jim Hulbert, Rob Mattson, Doug Strom

FLORIDA ASSOCIATION OF BENTHOLOGISTS
MINUTES OF THE ANNUAL BUSINESS MEETING
DECEMBER 8, 1995

The meeting was opened at 10:30 AM by Jim Hulbert. A quorum was established with 22 members present. Jim introduced the current members of the FAB Executive Committee to the membership.

Doug Strom reviewed activities at the previous evening's Executive Committee meeting. Bob Rutter summarized committee reports presented at that meeting. A call was made for a volunteer to chair the new Membership Committee (the primary duties of this committee being to keep the membership list current and conduct membership drives). Another call was made for a volunteer to chair the Bylaws Committee. Interested persons are to see Doug Strom.

NEW BUSINESS

Bill Mason provided information on a request to endorse the National Institute for the Environment. He is soliciting comments from the membership on whether FAB should support the formation of this independent, non-governmental entity which will provide leadership in coordinating and prioritizing environmental research and policy development.

A report was given on the discussions at the Executive Committee (EC) meeting regarding developing a FAB brochure and logo. Rob Mattson is following up on this and will report to the EC.

Discussion on a spring workshop ensued. It will be in the Live Oak area. Rob Mattson will handle Local Arrangements and Doug Strom and Mike Milligan will handle the Program as co-chairs. Potential topics include: Rearing Techniques, Adult Identification, and Hemiptera.

Bill Mason moved to accept the minutes of the Executive Committee as reported (Rob Mattson seconded). Motion passed.

Mike Crikis gave the report of the Nominations Committee. The slate of candidates are as follows:

President: Mike Crikis
President-elect: Ford Walton
Secretary: Peggy Morgan and Bob Rutter
Treasurer: Bill Bartodziej and Dave Karlen

Approval of Phyllis Guthrie as the new Chair of the Nominating Committee

Ballots were distributed and collected. Rob Mattson, Phyllis Guthrie and Mike Crikis were appointed tellers by the President and counted the ballots. The results of the balloting were:

President: Mike Crikis
President-elect: Ford Walton

Secretary: Bob Rutter
Treasurer: Bill Bartodzej

Phyllis Guthrie was approved by the membership as Chair of the Nominating Committee.

Mark Minno volunteered to serve as chair of the Bylaws Committee and Marianne Whitehurst volunteered to serve as chair of the Membership Committee. The Executive Committee appointed them as such. Dave Karlen and Stephan Schulze volunteered to assist Marianne on the Membership Committee.

Mike Crikis assumed the chairmanship of the meeting as the incoming FAB President and as his first action called for accolades for Jim Hulbert for his term of service.

Rob Mattson moved for adjournment (motion was seconded). The meeting was adjourned at 11:02 AM.

Respectfully submitted,

Robert A. Mattson
Acting for the Secretary